

Waukegan Community Unit School District No. 60
Waukegan, Illinois
An Equal Opportunity Employer

OFFICE OF THE EXECUTIVE DIRECTOR FOR HUMAN RESOURCES

01/26/07

REPOSTING

2 Twilight School Teachers/Facilitators

The Teachers/Facilitators will be directly responsible to the Director of Alternative Programs.

Location: A.O.E.C. Twilight School

Responsibilities: (1) Facilitate/monitor student learning utilizing the Navel Star computer-based curriculum; (2) Track student attendance and progress including progress reports and home contacts; (3) Attend IOEP meetings; (4) Maintain student portfolios; (5) Perform other duties as assigned by the Director of Alternative Programs.

Qualifications: Must have a valid Type 09 certificate (Bilingual, Special Ed, or Reading endorsements would be a plus)

Salary: \$33.00 per hour

Additional Information: Will work two nights a week from 4:15 p.m.–8:30 p.m. Tentatively starting September 25th and continuing through the end of May 2007

Application Deadline: Candidates must submit a written application to be received by February 9, 2007

Applications To Be Directed To: Mr. Fredrick C. Howard, Executive Director for Human Resources, Waukegan Public Schools, 1201 N. Sheridan Road, Waukegan, Illinois 60085

Only applications that are received by the Division of Human Resources will be considered for interviews.

Waukegan Community Unit School District No. 60
Waukegan, Illinois
An Equal Opportunity Employer

OFFICE OF THE EXECUTIVE DIRECTOR FOR HUMAN RESOURCES

01/29/07

Early Childhood Teacher

The Early Childhood Teacher will be directly responsible to the building principal for all matters pertaining to the operation of the school plan, in-building administrative and personnel procedures, and general or district-wide policies.

Location: Shiloh

Responsibilities: (1) Provide a personalized instructional program that is compatible with the abilities, needs and learning characteristics of each student; (2) Implement prescribed curriculum; (3) Provide each student with a developmental program that includes behavioral objectives; (4) Create a child-centered learning environment that is characterized by the consistent application of sound mental health and educational psychology practices; (5) Employ creative methods of instruction and utilize a variety of materials within the structure of the designated curriculum; (6) Become acquainted with the characteristics, needs, abilities and problems of each child through personal interaction and by seeking information from psycho-educational reports, hearing and vision reports, staffing notes, end-of-the-year student status reports, etc.; (7) Inform the building principal whenever a student's attendance is unsatisfactory; (8) Supply the building principal with any abnormal attendance reports on any student; (9) Report student address and telephone number changes to the building principal; (10) Provide the building principal with an up-to-date copy of the schedule of classroom activities that the teacher is following; (11) Maintain up-to-date lesson plans; (12) Use the designated methods of reporting student progress to parents; (13) Attend specified in-service meetings and conferences with the building principal; (14) Develop a close relationship with each student's parents or guardians; (15) Use teacher aides or helpers in accord with the designated job descriptions; (16) Perform such other professional duties as may be assigned by the building principal.

Qualifications: Must have valid Illinois Type 04 Early Childhood Teaching Certificate

Salary: Per Teacher Contract

Additional Information: None

Application Deadline: Candidates must submit a written application to be received by February 9, 2007

Applications To Be Directed To: Mr. Fredrick C. Howard, Executive Director for Human Resources, Waukegan Public Schools, 1201 N. Sheridan Road, Waukegan, Illinois 60085

Only applications that are received by the Division of Human Resources will be considered for interviews.